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Program Overview	
Course Type	Web-Enhanced*
Duration	10 Weeks
Program Hours / CEUs	68 Hours (6.8 CEUs)
Tuition	\$1,295
Program Dates	September 06, 2025 – November 08, 2025
Program Schedule	Saturdays, 9:00 AM – 4:30 PM
Application Deadline	August 21, 2025
Certification	Students who successfully complete the program will receive a Certificate of Completion and be eligible for placement on the Texas Medical Board Non-Certified Radiologic Technician Registry.

**This is an in-person course that uses an online platform (D2L) for assignments or supplemental materials. Reliable access to the internet and a computer is required.*

Requirements Overview

To apply, students must meet the following requirements:

General Requirements

- A high school diploma, GED, or equivalent
- 18 years of age or older
- A valid driver's license or state-issued ID
- A Social Security number and the ability to provide proof of it upon request

Background Check Requirements

- **Must pass a criminal background check with no infractions** that would prohibit employment

Clinical Compliance Requirements

- Must **upload documentation of all clinical requirements** in Complio
- All **documentation must be approved** in Complio
- Please refer to [Page 4](#) on what must be submitted

Post-Acceptance Requirements

After being accepted into the program, you must:

- Pass a drug test

You will receive further instructions on how to complete your drug test 30 days before your clinical start date. Please do not order the drug test without prompt.

How to Apply

Please review this packet in its entirety to understand all program requirements before submitting your application. This is a non-credit program, and federal financial aid, including the Pell Grant, does not apply. See [Page 6](#) for payment options.

1. Complete the WCE Short Form

All students must complete the WCE Short Form, even if they have previously attended a WCE course or are a current Temple College student. This is the first required step in the application process and cannot be skipped.

- Go to tinyurl.com/wce-short-form
- Complete and submit the form.

2. Prepare All Required Documents

- Refer to [Page 4](#) for a **list of all required documents**. Ensure all documents are complete and up to date. If any are missing or expired, update or obtain them before proceeding.
- Health records must show your name, date of birth, and the administering provider.

3. Purchase Screening Package (Background Check and Document Tracker)

Once all required documents are gathered, purchase the screening package.

- Go to templecollegecompliance.com
- Follow the steps outlined on the page to purchase the screening package.

4. Upload All Required Documents

- Upload all the required documents to your document tracker in Complio.
- Once all documents are approved, proceed to the next step.

5. Submit the Application by August 21, 2025

- Go to tinyurl.com/fall-2025-nct
- Complete and submit the application

(Optional Step) Obtain Your BLS Certification

If you need the American Heart Association BLS Certificate, you can register for a course here: tinyurl.com/wce-bls. If the available dates don't work for you, visit templecpr.com for other options. **Note:** If you are a **DYD Scholarship recipient**, do not register for the BLS course through these links.

Clinical Requirements Checklist

Important Compliance Deadlines:

- If you have not received the Hepatitis B vaccine or cannot provide proof, request the **Heplisav-B** series (a two-dose series, completed in one month). The first dose must be administered by **July 18, 2025**. **Note: If you receive the three-dose series, you will not be eligible for this cohort, as it takes six months to complete. Please contact our office if you have any questions about this requirement.**
- The **Tdap, Influenza (Flu)** vaccines, **TB test**, and **BLS Certification** must **remain valid throughout the program** to be eligible for this cohort. You will need to **renew these items** if they “expire” during your program.
- If you need the **Varicella** or **MMR** vaccines (two-dose series), start the first dose no later than **July 18, 2025** to be eligible for this cohort.

MMR (Measles, Mumps, Rubella) – Provide <u>only one</u> of the following options:	
Option	Uploaded and Approved
Two MMR doses	
Positive quantitative titer	
Two Measles, two Mumps, one Rubella dose	
Varicella (Chickenpox) – Provide <u>only one</u> of the following options:	
Option	Uploaded and Approved
Two Varicella doses	
Positive quantitative titer	
Verification of past disease from a medical provider	
Hepatitis B – Provide <u>only one</u> of the following options:	
Option	Uploaded and Approved
Two Heplisav-B doses	
Positive quantitative titer	
Three Engerix, Recombivax HB, or Twinrix doses	

Tdap (Tetanus, Diphtheria, Pertussis)	
Option	Uploaded and Approved
One Tdap dose within the past 10 years	
Current Season's Influenza (Flu)	
Option	Uploaded and Approved
One Influenza dose	
Negative TB (Tuberculosis) Test – Provide <u>only one</u> of the following options:	
Option	Uploaded and Approved
TB skin test within the past year	
QuantiFERON TB Gold test within the past year	
T-Spot test within the past year	
Proof of Education – Provide <u>only one</u> of the following options:	
Option	Uploaded and Approved
High school diploma or equivalent	
GED	
College transcripts	
Valid Identification – Provide <u>only one</u> of the following options:	
Option	Uploaded and Approved
Driver's License	
State ID	
Valid American Heart Association Basic Life Support (BLS) Certification	
Option	Uploaded and Approved
Course Completion Card	

Tuition and Financial Assistance

Tuition:

\$1295 (includes textbook and drug test)

Additional Costs:

- Hunter-green scrubs
- Document tracker and background check
- AHA BLS Certification course
- DPS/FBI Fingerprint Report
- NCT Registry Application
- Texas Medical Jurisprudence Exam

Financial Assistance:

- **Payment Plan:** \$1325 total (includes tuition and one-time fee)

Payment Plan Schedule

- **Due at Registration:** \$677.50
- **2 Weeks After Registration:** \$647.50

Your tuition must be paid in full at least two weeks before the program ends to receive the Certificate of Completion.

Note: Payment plans must be set up online. Cash payments are not accepted. Fees apply for credit/debit card payments. Checking/routing information is preferred.

- **DYD Scholarship (Bell County Residents):** Covers 100% of the tuition and BLS fee for eligible students. Students must attend Adult Education and Literacy (AEL) courses along with WCE courses. Contact 254.298.8626 for more information.
- **VA Education Benefits:** Students may use GI Bill, Chapter 35, or Hazlewood benefits to pay for the tuition. Chapter 35 students must enroll in a payment plan and pay the initial payment. Contact 254.298.8311 or va@templecollege.edu for more information.
- **Tuition Waivers:** Students may use any tuition waiver or exemption provided by the State of Texas, as long as the WCE program qualifies. Contact 254.298.8335 for more details and confirmation.

Program Timeline

1. Notification of Acceptance

You will receive an official acceptance email within a week of submitting your application, provided all requirements are completed and spots are available. The email will include payment instructions and orientation details.

2. Orientation

Your program has a mandatory orientation. The orientation will typically cover:

- Program expectations
- Course schedules
- Issuance of textbooks
- Q&A with the instructor, clinical coordinator, and/or WCE staff

3. Prepare for Class

Before your program begins, ensure you are able to log into the following:

- Your Temple College Student Email
- Your Online Learning Platform (D2L)

4. Clinicals

Students who are eligible for clinicals are required to complete a drug test at least 14 days before clinicals begin. We will issue the drug test order. You will receive more information closer to the clinical start date.

5. Program Completion

Students who successfully complete the program will receive a Certificate of Completion and become eligible to sit for your program's certification exam or start the licensure process for your program.

- **Important:** If your account has an outstanding balance, the Certificate of Completion and any applicable exam vouchers will not be issued until the balance is paid in full.
- You will receive more details about your exam or licensure process towards the end of the program.

Additional Program Information

Description

This program provides students with the fundamental knowledge and skills needed for a rewarding career in radiography across various medical facilities. By the end of this program, students will be proficient at operating x-ray equipment safely and responsibly. They will be able to perform routine diagnostic x-ray procedures while prioritizing patient safety and rights in adherence to the Texas Medical Board's guidelines. This course meets for 68 hours of instruction.

Upon successful completion of the course, students will receive a Certificate of Completion and will be eligible for placement on the Texas Medical Board Non-Certified Radiologic Technician Registry.

Course Objectives

- Demonstrate proficiency in providing proper patient care and assessment.
- Implement effective infection control procedures in a healthcare setting.
- Execute emergency and safety procedures in patient care scenarios.
- Demonstrate strong communication and patient interaction skills.
- Apply ethical principles in patient care situations.
- Describe the properties and effects of ionizing radiation.
- Identify sources of ionizing radiation and their relevance.
- Analyze the risks associated with exposure to ionizing radiation.
- Explain the effects of radiation on biological systems, particularly with typical medical exposure levels.
- Demonstrate proficiency in measuring and monitoring radiation.
- Implement methods for protecting both personnel and patients from excessive radiation exposure.
- Apply strategies to avoid harmful radiation exposure in the workplace.
- Explain the process of x-ray production and the basic operating procedures of radiographic equipment.
- Emphasize the importance of a quality control program for all radiographic equipment.
- Describe the process of image production in radiography.
- Demonstrate knowledge and skills for producing quality radiographs.
- Analyze factors affecting image acquisition, post-processing, and image quality in digital radiography.
- Study the structures and functions of the human body for imaging purposes.
- Understand a general overview of anatomy, including body planes, radiographic terms, basic biology, and common fractures associated with imaging studies.
- Understand guidelines set in accordance with §194.17 of this chapter (relating to Dangerous or Hazardous Procedures). NCT's are prohibited from performing radiologic procedures which have been identified as dangerous or hazardous unless they become an LMRT, MRT or a practitioner)

Course Codes

- **RADR 1001 Introduction to Radiography:** 35 contact hours (3.5 CEUs)
- **RADR 1002 Radiographic Image Evaluation I:** 33 contact hours (3.3 CEUs)

Attendance Policy

The Non-Certified Radiologic Technician program requires 100% attendance. Attendance will be taken at each meeting.

Student Handbook

The Medical Careers Student Handbook outlines important program policies. We encourage you to read the handbook before applying. Visit tinyurl.com/medical-careers-handbook to view it.

Contact Us

For any questions or assistance, please contact the **Workforce and Continuing Education (WCE)** Department.

Email: wce@templecollege.edu

Phone: 254.298.8625

Office Hours:

- **Spring and Fall**
Monday to Thursday, 8:00 AM to 6:00 PM
Friday, 8:00 AM to 12:00 PM
- **Summer**
Monday to Thursday, 7:30 AM to 6:00 PM

Information in this packet may change.
Scan the QR code for the most up-to-date version
or visit tinyurl.com/wce-nct

